

Temporary Membership and/or Club Boat Hire

20 August 2025

1. Introduction

To be covered by our insurance, all participants in club events must be members, and only club members may hire club boats. However, invited visitors participating in DYC races, DYC training, or other DYC events may apply for temporary membership so they can be covered while participating in DYC events.

You will need to access two DYC systems:

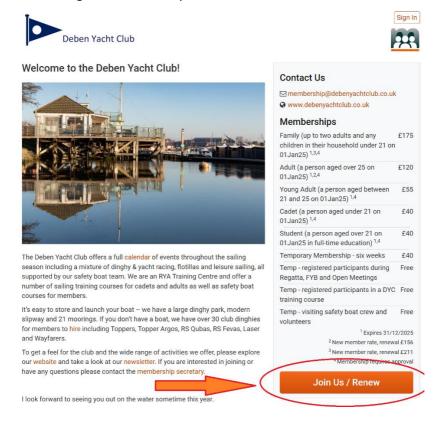
- the DYC/MM membership system; and
- the DYC/Smoothbook boat booking system.

2. Applying for (free, temporary) membership

The DYC/MM system can be accessed from the 'Join Us' page on the DYC website or directly from this link: https://membermojo.co.uk/debenyachtclub.

The welcome page shows a picture of the club, a few words of welcome, and the list of membership types available. You will see that temporary membership is free for visitors participating in regatta, FYB, or other DYC-organised events.

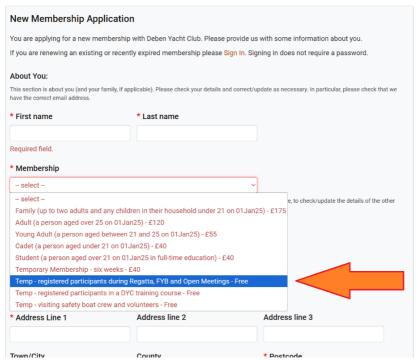
Click on the orange button that says 'Join Us/Renew'.



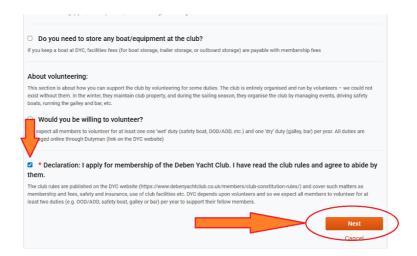
If you are new to the club, the system will open a new form for you to fill out:



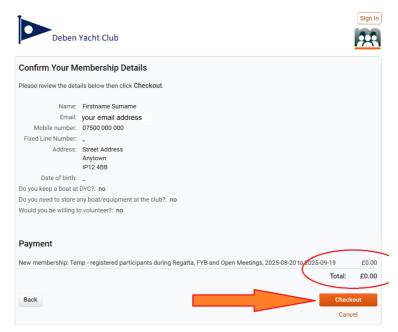




Fill in your first name and surname, and under 'Membership' select the appropriate option. Fill in the rest of your details, read and then tick the declaration, and then click on 'Next'



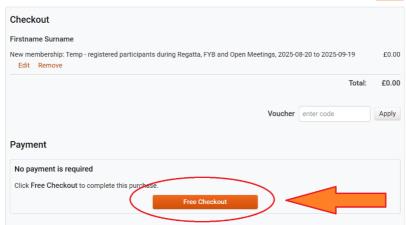
The system will open a new window confirming your (new)membership details: your contact details, your membership category (temporary), and that there is nothing to pay, but you will still need to click on 'Checkout' to complete the application.



Then you will see the checkout page – just click on 'Free Checkout'.

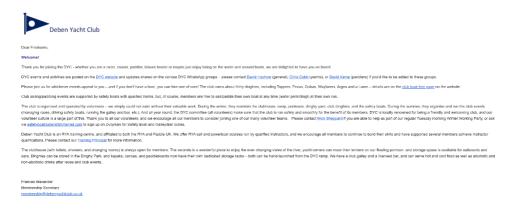






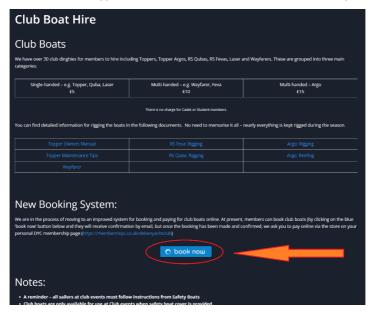
The system will send an email confirmation and short welcome note to the address you provided.

It will be titled: 'Your new Membership' and include text along the following lines:



3. Booking a Club Boat (type, date)

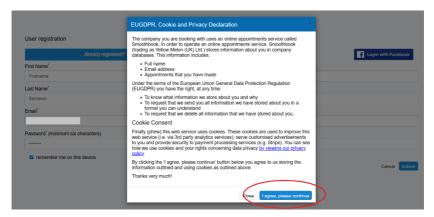
Club boats are available for members to hire during DYC-organised events via the DYC website: https://www.debenyachtclub.co.uk/club-boat-hire/. You can read about the different types of boat available and how much they cost to hire:



Once you have decided what kind of boat you want, and the date/dates you want it for, click on 'book now'. This will open the DYC/Smoothbook homepage:



You will need to register before you can make your first booking, but can just 'login' subsequently. Click on 'user login/register' and then 'Not Registered? Please click here'. This will take you to this page, where you should fill in your details and choose a password and then click 'Submit'.



Read the declaration, then click 'I agree'.

The system will pause momentarily, then show 'Registration successful, then take you to the boat booking page (with your first name showing at top right):



There are two aspects to booking a club boat (three, if we count paying for it!): Selecting which boat to book, and then which date you want it. As an example, suppose you wanted to hire a laser for use on Saturday 28th June 2025.

From the boat selection page, select which kind of boat you want to hire (single-handed, multi-handed, or Argo), and click on the orange 'choose' button. In this case, we would select 'single-handed' and click the orange 'choose' button.



A calendar will appear – so use the 'Previous' and 'Next' green buttons to move forward or backwards one month at a time. Select the date you want (in this example, we want 28th June) and click on it.



Check that the category and date shown at the top of the screen match your requirements (in this case, single-hander and 28 July) and then scroll down to find the boat you want to hire.

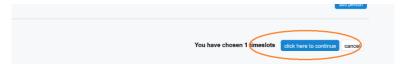


In this case, we select the laser, and click on 'add person', and the screen shows 'one time slot selected'.

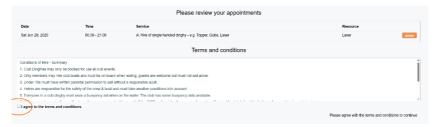


The system allows you to book more than one time slot (selecting different boats on different dates), but for now let's assume that you only want to make one booking.

Scroll down to the bottom of the page and click on the blue button.



The system says 'please wait' then offers you the opportunity to reserve further timeslots after that date – choose 'No thanks, let's just continue', and the system shows the details of this current booking:



Check that the date and time cover the period you want to use the boat and that the service (boat category) and resource (which boat) is what you want, read the DYC Boat Hire Terms and Conditions (scroll as necessary), tick the box labelled 'I agree to the terms and conditions', and then 'continue'.



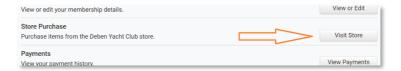
This page is confirmation of the booking you have made (date, time, service, resource), and includes any special instructions (in the blue box). Currently, this is just a reminder that although you have now booked a club boat, payment (if any) should be made online via the DYC Store.

The system will also send confirmation of your booking to your email address.

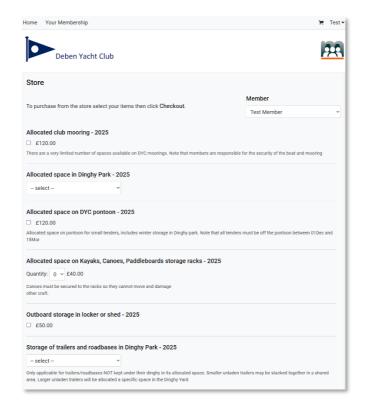


4. Paying for club boat hire in the DYC Store

Once logged in, and from their personal home page, DYC members can purchase and pay for items such as boat storage fees, pontoon fees, mooring fees, and club boat hire.



The upper part of the 'Store' page relates to boat storage options, so visitors and temporary members can ignore this part of the page.

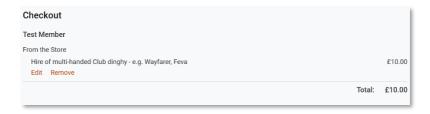


The lower part of the 'Store' page relates to the hire of DYC club boats.



Members book these on a separate system (<u>DYC/Smoothbook</u>) but they pay online through the DYC store.

Once you have selected the items you want, click on 'Checkout'. The system will show you the total cost of all the items in your basket



If you are happy with that amount, enter your card details in the box, and press 'Pay with Card'.

As before, you should receive email confirmation of your purchase within a few minutes.

(While it is still possible to make payments to DYC by cheque or bank transfer, we prefer online payment using a debit/credit card, because that way you will receive instant email confirmation that your payment has been made and received.)

5. Any questions?

If, having read this document, you still have questions or need help becoming a temporary member, or booking or paying for a club boat, please contact:

Thomas Yeung (commodore@debenyachtclub.co.uk) for support on using the club boat booking system';

Frances Alexander (<u>membership@debenyachtclub.co.uk</u>) on membership matters;

David Hayhow (<u>secretary@debenyachtclub.co.uk</u>) on club boat maintenance matters; or

John Adams (<u>treasurer@debenyachtclub.co.uk</u>) on matters related to paying for the hire of club boats.